

BOARD MEETING PSIA-NI

Date: 04/15/2020

Time: 6:02pm

Special or Regular Meeting: Special Board Election Results

Board Members:

Present:	Tom Koto	Interim Executive Director
	Fernando Veloz	President & Board Member
	Christian Luening	Vice President & Board Member
	Deann Miller	Secretary & Board Member
	Walt Coiner	Treasurer & Board Member
	Colleen Morishita	Board Member
	Paul Blaylock	Board Member
	Mason Frederickson	Board Member
	Angela Bovee	Board Member
	Cortney Bayuk	Board Member

YES	NO
	X
X	
X	
X	
X	
	X
	X
X	
X	

Committee Chairs

Present:	Weylin Barrett	Professional Development
	Ben Roberts	Alpine Certification
	Eric Zimmerman	Alpine Education
	Jake Bolin	Snowboard Certification
	Matt Larson	Snowboard Education
	Jake Bolin	Freestyle Chair
	Steve Haims	Nordic
	Mike Erlbach	Senior
	Jani Sutherland	Children's
	Chuck Chiu	Adaptive
	Martina Vale	Newsletter
	Colleen Morishita	Website
	Walt Coiner	National Representative

YES	NO
	X
	X
	X
	X
	X
	X
	X
	X
	X
	X
	X
X	

Proxies? No

Quorum? Yes

REPORTS:

1. Election Results: Deann, Secretary

Election ended 4/14/20. We were able forgo postage by not mailing out ballots but did pay for one-time subscription to Survey Monkey.

There were a few quirks in members receiving emails via Survey Monkey, usually due to security settings but those were addressed by directing members to check their inbox carefully and by sending a manual email invitation to vote. Four members responded and voted by email. Those emails are saved on Deann's server.

143 voters, good turnout. Appreciation to the Board for rallying and encouraging member participation.

Results: Cortney Bayuk-Brundage, Mason Frederickson-Sun Valley and Jim Stevens-Pomerelle elected to the Board. Results will be posted on Basecamp in Board Folder, sub folder Board Elections.

Fernando will communicate with Tom to get welcome packets to Cortney and Jim to help them understand board mission, roles and responsibilities.

Per Walt, we may want to have an uninterested third party administer in the future to keep any conflict of interest issue being raised.

Christian: What is the timeline to communicate the board election results to candidates and get on the website through Jesse? Deann will get contact information to Fernando and he will take care of reaching out to all five candidates the results this week.

Key Point: Survey Monkey worked well. Cortney, Mason and Jim representatives. Fernando will reach out to all candidates with results and get welcome packet to Jim and Cortney.

Action: Fernando will followup with board candidates and get welcome packet to members.

Followup: Packets to members and posted on website through Jesse

2. Executive Director Job Description

Christian has posted a compiled job description draft on Base Camp. Colleen, Tom and Christian were on the committee to create description.

The Board should be reviewing the job description, and posing any questions to Fernando, Walt or Christian.

The Board should look at the bullet points through the job description to look at how the administrator is tasked to view the business. Is the description too detailed or not enough and does this specifically cover all aspects needed by Executive Director to commit to perform in the job?

The job description will serve as a means of evaluation for chief administrator role. We are tasked yearly to look at this.

Key Point: Executive Director job description draft is on Basecamp. Board should review looking at each bullet point and give feedback to Christian. Description is a mean to gauge yearly job performance.

Followup/Action: Board review Executive Director job description draft.

3. National awards nominations due 4/30/20

Top of the Course: Looking at a couple candidates...requests made to discipline chair person to see if criteria has been met. Ben is looking at score sheets to see if we can put forth nomination packets.

Walt does not believe we've received any nominations yet. He can find out from Kent if there have been any nominations.

Key Point: Uncertain if we have nominations, but exam score sheets being looked at to see if we can put forth a nomination. Walt checking to see if any other nominations.

Followup/Action: Scores from Ben and if there is a good candidate, get nomination in to National. Determine if we have any candidates for other nominations.

4. Articles of Incorporation Member at Large

Status needs to be verified on signed Articles of Incorporation and "at large" clause being included or not. At large was not a factor in this election.

Walt: not so much a ski school representation issue but an expertise criteria to get us a nice cross-culture. We just want to avoid an overload on the board of a school loading our board. The member school affiliation should not be an important piece.

Key Point: Which Articles are current, location of is signed copy?

Followup/Action: Fernando and Tom need determine correct Articles and get those signed, notarized and posted both on psia-ni.org and Basecamp. Rename current Basecamp documents as working drafts or previous versions.

Next Meeting Board Conference Call April 27, 2020

Adjorn: 6:43pm

RESOLVED ITEMS

Board Election

NEEDS TO BE DONE:

Get Policy, Bylaws, Articles and introduction packet to Jim Stevens and Cortney

Get correct Articles signed, notarized, filed with Secretary and posted to Base Camp and on the website.